

OFFICE ORDER

Sub : Revision of TA/DA on tour of Contract Employees
(engaged through manpower supply agency)

With the approval of the Competent Authority the re-imbursement of TA/DA on tour for contractual employees has been revised as follows w.e.f. 01.01.2019 :

Sl. No.	particulars	Rate before revision	Revised Rates w.e.f. 01.01.2019
1	Hotel accommodation Charges	Rs. 750/- per day subject to submission of bills	Rs. 750/- per day for anywhere in India and Rs. 1000/- per day for metropolitan cities (Kolkata, Delhi, Mumbai, Chennai & Bangalore) <u>subject to submission of bills.</u>
2	DA	Rs. 225/- subject to production of bills	Rs. 500/- per day without producing any bill as per following hours on tour : i) Upto 6 hours - <u>30%</u> , i.e. Rs. 150/- ii) Above 6 hours but less than 12 hours - <u>70%</u> i.e. Rs. 350/- iii) More than 12 hours - <u>100%</u> , i.e. Rs. 500/-
3	Local Conveyance	i) For outstation journey- Upto Rs. 225/- per day ii) For Local Journey - Upto Rs. 200/- per day (if bills not attached)	i) For outstation journey- Upto Rs. 225/- per day ii) For Local Journey - Upto Rs. 200/- per day (if bills not attached)
4	Travel Entitlement	AC-II, Chair Car, Bus, Air as proposed by Reporting Officer	AC-III, Chair Car, Bus, Air as proposed by Reporting Officer



(A. Das)

Addl. Director (F & A)

- Copy to : 1. Group A Officers (GS,JC,BB,KB,SB,AJH,RMV,RK) with a request to intimate concerned employees working under them)
2. Director's Office
3. K. Baital for uploading in Website
4. Accounts Section
5. File